ABSTRACT

Writing is one of those skills can not be separated for the development of students' thinking. Writing also express feelings and thoughts in a way to produce works, including converting the negotiating text in the form of a monologue. Model inquiry learning is a learning model that prepares students in situations to experiment on his own so that they can think critically to search and find the answer to a problem that is questionable. In connection with that, the authors are interested in doing research better teaching p convert the negotiating text in the form of a monologue by using a model of inquiry learning in class X of Office Administration 5 SMK Negeri 3 Bandung in academic year 2015/2016.

The problems that the authors propose is (a) Can the author Melak-ment of learning activities to convert the negotiating text in the form of a monologue in class X SMK Negeri 3 Bandung? (b) Can the students of class X SMK Negeri 3 Bandung convert to a negotiating text in the form of a monologue? (c) Precise model of inquiry learning is applied in converting learning into the negotiating text in the form of a monologue in class X SMK Negeri 3 Bandung?

The hypothesis that the writer formulated as follows: (a) The author is able to plan learning to convert the negotiating text in the form of a monologue by using a model of inquiry learning in class X SMK Negeri 3 Bandung. (b) The students of class X SMK Negeri 3 Bandung able to convert to the negotiating text in the form of a monologue. (c) inquiry learning model effectively used in converting learning into the negotiating text in the form of a monologue in class X SMK Negeri 3 Bandung.

The research method that I use is pre-experimental design (nondesign) with research techniques literature study, observation, testing and analysis. The results of his research as follows.

1. The author is able to carry out convert learning into the negotiating text in the form of a monologue by using a model of inquiry learning in class X of Office Administration 5 SMK Negeri 3 Bandung. This is evidenced by the results of the average valuation of planning and implementation of learning by 3, 62. P e write capabilities include-ing excellentcategory.

2. Office Administration students of class X SMK Negeri 5 Bandung able to convert 3 to the negotiating text in the form of a monologue by using a model of inquiry learning. It is evident from the average value of pretest 37.1 and the average value posttes 75.53. This value indicates that an increase of 38.45.

3. Model inquiry learning is effectively used in converting learning into the negotiating text in the form of a monologue. It is, as evidenced by statistical calculation results with the results of $_{the\ t}$ 15 13> t $_{table}$ 2.04 at the 95% confidence level of 5% significance level and degrees of freedom 29. Thus the model of inquiry learning is effectively used inconverting learning into the negotiating text in the form monologue.

Thus, the authors conclude that the model of inquiry learning is appropriate for use in converting learning into the negotiating text in the form of a monologue in class X SMK Negeri 3 Bandung. Because it can train students to improve learning towards learning better, especially when converting the negotiating text.

Keywords: inquiry learning, learning, monologue, the text negotiation.